**DOCUMENTS NEEDED AT THE TIME OF RTE ADMISSION CLASS 1**

1. Print out of the ONLINE APPLICATION FORM (from kvs online admission site)
2. Original Birth Certificate & a self attested copy of the same Birth Certificate.
3. Residence certificate (of the child) issued by the village officer.
4. Caste certificate of the child in the case of SC/ST
5. Original NON CREAMY LAYER Certificate of the child in the case of OBC’s selected for RTE admission.
6. Attested copy EWS/BPL in the name of the child(if applicable).
7. Attested copy of certificate to prove handicap of the child (if applicable).
8. Copy of the child’s adhaar card.
9. Child’s blood group report.
10. Self declaration of distance from home to school by the parent(format available on website)
11. One passport size photo of the child.
12. Self declaration by the parent.

**DOCUMENTS NEEDED AT THE TIME OF ADMISSION CLASS 1**

**(OTHER THAN RTE ADMISSION)**

1. Print out of the ONLINE APPLICATION FORM (from kvs online admission site)
2. Original Birth Certificate & a self attested copy of the same Birth Certificate.
3. Residence certificate (of the child) issued by the village officer.
4. Caste certificate of the child in the case of SC/ST
5. Caste certificate of the child, if the child is OBC.
6. Attested copy of certificate to prove handicap of the child (if applicable).
7. Copy of the child’s adhaar card.
8. Child’s blood group report.
9. One passport size photo of the child.
10. Single Girl Child Certificate from notary, if applicable.
11. Service certificate of the parent issued by the employer, in the case of govt employees. (including defence personnel).
12. Transfer certificate issued by the employer, in the case of the govt employees which shows transfer of the employee for the past 7 years. (For parents in DEFENCE SERVICE, this certificate to be countersigned by CO, or officer of the equivalent rank.
13. Ex-service men must submit the attested copy of documents showing retirement/discharge & transfer details of the last 7 years.
14. Field Posting/Non Family station certificate for outstation defence personnel (if applicable).
15. Self declaration by the parent.